

**POSITION TITLE**

Reading Corps Interventionist

**REPORTS TO**

Program Staff and Internal Coach

## POSITION SUMMARY

As part of Michigan Education Corps, the Reading Corps Interventionist plays a vital role in MEC's mission of empowering Michigan kids to achieve their highest potential in reading and math. By providing students with individualized support, the Reading Corps Interventionist directly contributes to creating equitable opportunities for every learner to succeed.

Placed at one elementary school, the Reading Corps Interventionist provides supplemental reading practice to kindergarten through third-grade students, helping them build essential reading skills. Guided by their coaches, the interventionist uses scripted, evidence-based literacy strategies and conducts weekly and tri-annual assessments to ensure each student stays on track to read at grade level. This is an AmeriCorps service member position within the Michigan Education Corps Reading Corps program.

## ESSENTIAL FUNCTIONS

**Literacy Strategies and Assessment**

- Conduct one-on-one or paired tutoring sessions with students using scripted, evidence-based literacy strategies provided by Reading Corps; achieve a high degree of fidelity to the scripted strategies.
- Assist children in improving their reading skills, abilities and confidence to reach grade level expectations.
- Develop and maintain a weekly tutoring schedule which maximizes the number of students served and allows each child to receive daily 20-minute reading tutoring sessions using prescribed literacy strategies.
- Assess, with a high level of accuracy, students' continual progress using tri-annual benchmark assessments and weekly progress monitoring assessments.
- Identify students who qualify for Reading Corps tutoring services based on a Reading Corps designed assessment with direction from coaches.
- Provide complete, accurate, and timely documentation of students' weekly progress scores and strategies using an online database; maintain confidentiality of all student data. Due weekly on Fridays; best practice is daily data entry.
- Regularly review student data with coaches to gauge the effectiveness of the literacy strategies being used and determine if a change in strategy is necessary.
- Participate in regular coaching sessions (includes observation of interventionist) to review student progress, plan, problem-solve, and set goals; receive and act on constructive feedback from coaching sessions.
- Provide opportunities for family involvement for students receiving services by sending home family newsletters that contain reading engagement strategies.

## NON-ESSENTIAL FUNCTIONS

- Participate in one or more site-sponsored activities (e.g., family night, parent-teacher conferences) and provide education about MEC AmeriCorps Programming and general literacy and/or math awareness. Recruit volunteers to participate in site-based events or literacy and/or math focused programming.
- Maximize service to students via push-in to classrooms to deliver 1:1 Reading Corps tutoring when students cannot be pulled from class due to school schedule.
- Actively participate in regional service projects and commemorating National Days of Service such as September 11 National Day of Service and Remembrance and Martin Luther King, Jr. National Day of Service (as applicable). These may include evening and/or weekend hours.
- Be an ambassador of AmeriCorps and the program by submitting Great Stories and participating in outreach activities.

## COMMUNICATION

- Communicate and interact with students in an age and developmentally appropriate way.
- Communicate regularly and effectively with coaches, Michigan Education Corps staff, and site personnel.

## ATTENDANCE

- Demonstrate regular, timely attendance and adherence to hours as scheduled.
- Commit to service for the full-service term, serving the total commitment of hours within the term.
- Participate in all required Michigan Education Corps and Reading Corps sponsored training sessions, meetings, and coaching sessions, travel as necessary.

## MINIMUM QUALIFICATIONS

- Must be 18 years of age or older by two weeks before your start date.
- Must have at least a high school diploma or its recognized equivalent or must agree to obtain a high school diploma or its equivalent prior to using the Segal AmeriCorps Education Award.
- Must be either a citizen, national, or lawful permanent resident of the United States.
- Must pass mandatory National Service Criminal History Checks.
- Must be eligible to serve with an AmeriCorps State and National program under current AmeriCorps service term limit guidelines.
- Must speak, read, and write English fluently.
- Must have basic computer skills, including the ability to navigate online systems and email.

## PHYSICAL REQUIREMENTS

- MEC strives to provide an accessible service environment for all members. Though positions generally require some level of physical activity, Ampact will strive to provide reasonable accommodation upon request.
- Some positions are primarily based in an office or classroom setting and require sitting, standing, and operating a computer and telephone.
- Some positions may require light to moderate lifting, bending, stooping, pulling, kneeling, carrying up to 30-50 lbs.



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A HOPE NETWORK INITIATIVE

Michigan Education Corps will not discriminate for or against any AmeriCorps service member or applicant on the basis of race, color, creed, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, familial status, military service, or any other category protected by law.

Reasonable accommodations are provided upon request. This document is available in alternative formats.